

# REGISTRATION FORM

## Lean Tool Awareness Certificate Program

**November 29-December 3, 2010** at the Fisher College of Business at  
The Ohio State University, Columbus OH

Please print. Copy this form for additional registrations.

NAME \_\_\_\_\_ TITLE \_\_\_\_\_

COMPANY \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

( ) ( )

PHONE \_\_\_\_\_ FAX \_\_\_\_\_ EMAIL (Your confirmation will be sent electronically—email is required)

**Payment Options:** Payment must be received BEFORE the event. This event fills up quickly therefore we cannot confirm reservations until payment is received.

**Program Tuition:** \$3,015.00

ENCLOSED IS MY CHECK FOR \$ \_\_\_\_\_ PAYABLE TO: PRODUCTIVITY INC., DRAWN ON A U.S. BANK.

CHARGE MY  VISA  MASTERCARD  AMERICAN EXPRESS

CARD # (INCLUDE 3 OR 4 DIGIT SECURITY CODE) \_\_\_\_\_ ( / / ) EXP. DATE \_\_\_\_ / \_\_\_\_

NAME ON CARD \_\_\_\_\_ /

BILLING ADDRESS FOR CARD \_\_\_\_\_

CARD HOLDER SIGNATURE \_\_\_\_\_

**Cancellation Policy:** Prior to the start of the program, registrations may be transferred to another colleague without charge. To be considered for a refund, we must receive notification of cancellation in writing at least 21 business days prior to the event. Cancellations received within 21 business days are subject to the full registration fee and money will be held on account for up to one year for use at a future workshop or conference. There is a \$200.00 processing charge for all cancellations.

**Accommodations:** A block of rooms is being held for Productivity Inc. LTAC attendees at the Blackwell Hotel on The Ohio State University campus. The address is 2110 Tuttle Park Place, Columbus, OH 43210. Productivity Inc. attendees have been given a reduced rate of \$129.00 per night single or double occupancy. Please call 614-247-4000 or toll free 866-247-4003 for reservations and identify yourself as a Productivity LTAC attendee. The special rate is available up to four weeks prior to the event; after this date the hotel cannot guarantee availability. For more information on the Blackwell Hotel, please visit [www.theblackwell.com](http://www.theblackwell.com). The hotel is approximately 8 miles from the Columbus International Airport. Complimentary shuttle service will be provided by the hotel.

Note: All registrant applications will be evaluated for acceptance into the program.



### To Register:

**Call:** 1-800-966-5423 or 203-225-0451 **Online:** [www.productivityinc.com](http://www.productivityinc.com)

**Download:** the registration form and fax it back to 1-203-225-0771 or mail it to:  
Productivity Inc. 4 Armstrong Road 3rd floor Shelton, CT 06484